



Volunteer Application

HEMPFIELD AREA SCHOOL DISTRICT PARTNERS IN EDUCATION

Volunteer's Name _____ Date _____

Home Address _____ Phone _____

Email Address _____

Student Information

Child(ren)'s Name	School	Grade

Requirements:

- ◆ A TB Test is required for all volunteer who volunteer more than 10 hours per week during the calendar year shall undergo a tuberculosis examination administered in accordance with the regulations of the Department Of Health within one (1) year of the date approved.
- ◆ Act 151 Child Abuse History Clearance from the Pennsylvania Department of Child Welfare. Form may be obtained at <http://www.dpw.state.pa.us>.
- ◆ Act 34 Criminal History Report from the Pennsylvania State Police. Form may be obtained at <http://www.dpw.state.pa.us>.
- ◆ Act 114 FBI Fingerprints are required if you have lived or worked outside of the state of Pennsylvania at any time and if you are applying to be a volunteer coach, sponsor or field trip chaperone. Please go to <http://www.pa.cogentid.com> for instructions on how to obtain fingerprints.

Requirements	Date Received
Act 34-Request For Criminal Record Check	
Act 151-Child Abuse History Clearance	
Act 114- FBI Federal Criminal History Records-If applicable (See above)	
TB Test-Individuals who volunteer more than 10 hours per week during the calendar year shall undergo a tuberculosis examination administered in accordance with the regulations of the Department Of Health within one (1) year of the date approved.	

Scheduling Information

Please list the school or schools and time that you are willing to volunteer:

School	All Day	AM	PM	Days Available Mon-Fri	Work From Home

Volunteer Opportunities

The PIE Volunteer Program varies at each school. Please check any area(s) in which you would be interested in working. You will receive more information and any training needed for the areas you select. Because of how fortunate we are to have so many wonderful volunteers, you may not be called for every area in which you have volunteered. All of these volunteer opportunities are not available in all buildings.

Academic Help

- Flash card helpers
- Check sight words
- Work with individual students under the direction of the teacher
- Listen to students read
- Read to children
- Help with activities at stations
- Work with small groups under the direction of the teacher
- Assist with art project preparation and completion

Library Assistance

- Assist in the upkeep and clerical duties in the library
- Assist students as they select a book
- Bind books
- Check library books in and out
- Shelve library books
- Process new books

Clerical Assistance

- Cut, laminate, and die cutting
- Assemble decodable books
- Assemble items
- Sharpen pencils
- Cut out and mount art projects
- Cut out and organize workbook pages
- Date stamp, and file journal pages
- Count and distribute flyers
- Help organize PE locker cards
- Organize resource materials
- Run errands and pick up supplies
- Sort learning materials
- Bubble student IDs for standardize tests
- Xerox materials
- Decorating school for various holidays
- Hang up and take down decorations
- Help with decorating the auditorium and stage for programs and concerts
- Help decorate the building themes
- Count, sort, and organize Campbell's Soup, Shop N Save and Giant Eagle receipts, and Box Tops
- Help compile School Directory

Nurses Assistance

- Assist with tying shoes during height and weight assessment
- Walk students to the nurse or other areas of the building
- Serve as a volunteer nurse on field trips (Must be RN)
- Count and organize blank health forms

Special Events

- Homeroom Parent-Organize classroom parties and events
- Help with Field Day
- Help with Special Olympics
- Help with Jump Rope for Heart
- Help with Career Day
- Help with Earth Day
- Help with 100th Day
- Help with Walking Club
- Help with Fundraisers
- Help with March Arts
- Help with Multicultural Celebrations
- Help with Fall and Winter Festivals
- Help with Santa Secret Workshop
- Help with Santa Breakfast. Lunch or Dinner
- Help with calls to the North Pole
- Help with School Picture Day
- Help with Book Fairs
- Help with Barnes and Noble Night
- Help with Staff Appreciation Luncheon
- Help with Kindergarten Orientation & Screening
- Homeroom Parent-Organize classroom parties and events

Chaperones

- Chaperone field trips
- Chaperone dances
- Chaperone Prom and After Prom
- Serve as a volunteer nurse on field trips (Must be RN)

Working From Home

- I am not available to work at school during the day, but I am able to work from home.

I agree to adhere to the guidelines and policies contained in the Volunteer Handbook.

Signature

Date